

Driving decarbonization and digitalization. Together.



Staff Analyst Export Control

Job description

In your new role you will:

1. Adoption of Export Control and Anti-Terrorism Regulations (National, US and those imposed from Corporate)
 - Support the execution of export control requirements in IT application e.g. Trade Automation (TA22) and SAP Participation in ad-hoc projects and attend APAC ECC workshop annually
2. Controlling
 - Ensure secure operation systems through release of blocked orders in order processing system (e.g. SAP & TA22) and non-standard delivery approval system (NOSTAS)
 - Ensure correct classification for all shipments, technology transfer and hiring positions (if applicable)
 - Support license application for strategic items under Malaysia Export Control Regulations for physical goods and technology transfer timely.
3. STA Permit & Other Relevant Licenses.
 - Licenses application for Strategic Items under Malaysia's Strategic Trade Act (Single-Use Permit Bulk Permit / Multiple-Use Permit) for physical goods and technology transfer.
 - Support documentations preparation for license application under USEAR Regulations (US Re-Export Permit) for physical goods and technology transfer.
 - Tracking & keeping the shipment documentation for Dual Use Item under the Export Control License.
4. Trainings, Awareness and Competency Building
 - Conduct related Export Control training eg, NOSTAS training, Tectra Training
 - Attend at least 1 external EC training
5. Audit

At a glance

Location: **Melaka (Malaysia)**
Job ID: **HRC0785777**
Start date: **Oct 01, 2024**
Entry level: **5+ years**
Type: **Full time**
Contract: **Permanent**

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- Provide support IFKM ECO during internal & external audit by AP Competence Centre and governmental authority.
- Support IFKM EC team to prepare and collate necessary evidences and related documentations for the audit checks on past shipments.

6. ECC Webpage Maintenance

- Manage the Intranet Contents for IFMY EC homepage.

7. Support and Back up

- Support to provide advisory guidance on daily export control issues for all departments of IFKM, IFMY, IFPG .
- Act as backup for operational staff for IFKM, IFMY, IFPG EC team.

8. IT Skill

- Additional Skill in AI Knowledge in Tableau, Machine Learning, Python, SQL.

Profile

You are best equipped for this task if you have:

- Bachelor Degree or Diploma with up to 5 years and above work experience.
- Language: English & Malay (Bilingual)
- Technical skills: Knowledge of SAP is a plus, Microsoft Office, Visio, Macro, AI
- Knowledge in Tableau, Machine Learning, Python, SQL etc.
- Soft skills according to Behavior Model: Good team player, independent, meticulous, able to handle stress, good learning skills, positive attitude
- In-depth understanding of Strategic Trade Act 2010, US EAR Regulation frameworks will be an advantage.
- Ability to assess and mitigate compliance risks, with a focus on developing and implementing effective Compliance programs and policies.
- Possess leadership, coaching and influencing skills, problem solving skills.

Benefits

- **Melaka:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Exempt working hours are flexible within core hours (9am-12pm & 2pm- 5.15pm); Home office options for certain tasks or due to personal circumstances. Applicable to exempt employees working on office hours only; Part-time work possible for exempt employees only; Exempt staff could apply up to 3-month sabbatical leave, subject to business situation; Medical coverage; In-house clinic operates 24 hours, doctor consultation possible from 9am to 5pm; Health promotion programs; Social Recreation Center with facilities, such as gym room, squash, badminton and netball court, zumba and yoga classes, etc.; On-site Cafeteria; Paid sick leave according to law; Additional 3% to Employee Provident Fund after 10 years service with Infineon Malacca; Re-employment opportunities; Productivity incentive bonus; Bus service for shift employees ; Allocated carpark for disabled and pregnant employees



Why Us

Driving decarbonization and digitalization. Together.

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

We are on a journey to create the best Infineon for everyone.

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant's experience and skills.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

