

## Job description

In your new role you will be responsible for the day to day accounts and finance operations and ensure timely management and financial reporting, supervise and ensure compliance to the regulations within the company as well as government regulation (Accounting rules, tax laws, etc.), handle full set of accounts and accounting functions while ensuring accuracy and compliance with current accounting practices/principle

In your new role you will:

- Responsible for the day to day accounts and finance operations and ensure timely management and financial reporting
- Handle full set of accounts and accounting functions while ensuring accuracy and compliance with current accounting practices/principle
- Supervise and ensure compliance to the regulations within the company as well as government regulation (Accounting rules, tax laws, etc)
- Ensure compliance with Transfer Pricing and its documentation
- Following up any ad hoc matters
- Review of taxation (corporate tax, withholding tax, etc.).
- Review and approving payments

## Profile

You are best equipped for this task if you have:

- Minimum 5 years of relevant experience in Finance and Accounting
- Familiar with local regulatory (Tax, Bank Indonesia, etc.)
- Good knowledge of SAP, Concur, MS Office (Word, Excel, Power point).
- Self-motivated, have a good integrity, good inter-personal skills (with minimum supervision)
- Good analytical skill, strong verbal and written communication skills

## At a glance

Location: **Batam**  
Job ID: **39586**  
Start date: **Oct 31, 2019**  
Entry level: **Professionals / experienced**  
Type: **Full time**  
Contract: **Permanent**

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