

Job description

This internship would allow the trainee to be able to get a hands-on experience in understanding the Sample Management workflow, as well as, the creation and handling of various automation projects for work process innovation.

In your new role you will:

- Perform **incoming lot checking**, prepare and monitor **Engineering Sample (ES) shipment**
- **Prepare Loading Plan** (Intelligent Burn-in System process) and update status, follow-up on Change Requests in CAMSTAR Reporting under Starep application
- Be responsible for **data entry, validation and analyzation**
- Be the **interface between internal and external stakeholders** to ensure smooth sample loading
- Monitor **Tester utilization** and **Cycle Time tracking**
- Be responsible for **Purchase Requests and Orders** and monitor Shipment process
- **Improve** Tester Utilization, Camstar creation work process flow with checklist and IBIS support
- **Standardize** work processes and procedures and tool up Standard Operating Procedure (SOP) for Testing Process

Learning Outcomes:

- Gain understanding of **Sample Management (Test) Process** and the **Sample Management Logistics**
- Able to apply knowledge on **CAMSTAR System**
- Demonstrate **effective interpersonal skills** in a corporate environment in order to complete individual and team projects
- Possess the relevant skills in: **Operating systems, word processing, spreadsheets, database management**
- Demonstrate **critical thinking**
- Know how to create Sample Management Test **Standard Operating Procedure (SOP)**

Profile

You are best equipped for this task if you have:

- **Bachelor's degree or diploma** student in **IT/Computer Science & Computer Engineering, Industrial/Manufacturing Engineering**
- Proficiencies in **Microsoft Excel, Business intelligence (BI) and SAP application**
- Task-oriented, systematic and organised
- Effective communication and interpersonal skills
- This is a minimum **6 months** internship opportunity

At a glance

Location: **Singapore**
Job ID: **38276**
Start date: **immediately**
Entry level: **Internship**
Type: **Full time**
Contract: **Temporary**

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