



Talent Attraction Trainee (f/m/div)*

Job description

Are you looking for an opportunity to develop your career in an international and dynamic company? At Infineon Porto, we are missing a Talent Attraction Trainee to help us find new talents all around Europe. If you have a team player attitude and are motivated to engage great talents across borders, apply now and join our Talent Attraction Team!

Our Talent Attraction community is dedicated to finding the perfect match between candidates and Infineon's roles. We discuss job requirements with hiring managers, develop a proper recruitment strategy, and screen all applications for our positions. Together with colleagues across Europe, we are the first contact with our candidates and we aim to provide a state-of-the-art recruitment experience.

In your new role you will:

- Develop and implement **sourcing strategies**, making use of our internal database and LinkedIn Recruiter;
- **Create and post attractive job ads** for different European countries and several job families;
- Perform **candidate preselection in the Applicant Tracking System**, based on the information from the Hiring Manager;
- Perform **phone assessments** to gather relevant information from the candidates;
- Create different **reports and presentations** that support Talent Attraction activities.

Profile

You are proactive and an excellent communicator, willing to actively support your team members. You have a structured working style and feel comfortable with reporting and sharing your ideas with others.

You are best equipped for this task if you have:

- **University degree** in Psychology, Human Resources, Communication, Management or an equivalent field.
- **Interest in Talent Attraction topics** and in connecting with people.
- **Solid knowledge of MS Office** (especially Excel and PowerPoint).
- Great **communication skills** and a **collaborative mindset**.
- **Proactive personality** with a **sense of urgency** and **attention to detail** at all times.
- **Fluency in English**.

At a glance

Location: **Porto (Maia) (Portugal)**
Job ID: **360348**
Start date: **as soon as possible**
Entry level: **0-1 year**
Type: **Full time**
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **360348**
www.infineon.com/jobs

Contact

Cristiana Sequeira
Student Attraction Manager



Please attach your **CV in English** so we can get to know you better.

Take it from our trainees!

"I would summarize my experience as trainee in one word: trust. At Infineon I had the possibility to develop myself and learn so many new things thanks to an environment where you can express your ideas, where your leaders empower you and where the individual contribution of each team member is valued. If you want to find a workplace where you can feel part of innovation, Infineon is the right choice for you!" Anna Sancini

Benefits

- **Porto (Maia):** Coaching, mentoring networking possibilities; Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Home office options; Part-time work possible (also during parental leave); Sabbatical; Medical coverage; Health promotion programs; Private insurance offers; Access for wheelchairs

Why Us

Part of your life. Part of tomorrow.

Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

– Feel welcome at Infineon Shared Service Center in Porto! –

Our multifunctional business model is focused on high quality services through operational excellence with engaged people. We are recognized globally at Infineon as a valuable business partner.

These are the main business services on our site: Finance, Purchasing, Human Resources, Robotic Process Automation, IT, Audit, Legal, Compliance, Business Continuity among other areas that consolidate us as a high quality partner.

You will find a very open and approachable working culture in Infineon Porto. Our office space has also been designed to promote our people engagement and well-being at work.

** The term gender in the sense of the General Equal Treatment Act (GETA) or other national legislation refers to the biological assignment to a gender group. At Infineon we are proud to embrace (gender) diversity, including female, male and diverse.*

