



Working Student: Procurement Processes (f/m/div)*

Job description

Are you interested in the procurement process of a DAX 40 company and would you like to contribute to securing the supply chain at Infineon? Furthermore, do you feel comfortable in an interface-rich function and do you appreciate working in a team? Then start your career already during your studies and apply online with just one click! We are looking forward to hearing from you!

In your new role you will:

- Support the **global business process owners** in **improving**, further **developing** and **adapting** the procurement processes (Source-to-Contract: Contract Management, Supplier Lifecycle Management, Tendering)
- **Analyze data** and prepare them for further **evaluation**
- Create diverse **PowerPoint presentations** depending on your **changing tasks**, e.g. for guidelines, management decisions, reports, training documents
- Share **important announcements** with all Procurement colleagues by writing posts in our procurement **communication tool**
- Contribute with new ideas in **change projects**, e.g. updating our intranet pages

Profile

You are best equipped for this job if you:

- Are **studying Business Administration** or
- a related subject
- Have already gained first experiences in **project management**
- Have knowledge in **organizational skills**
- Bring along good knowledge in **Excel and PowerPoint**
- Are **business fluent in German and English**

Please attach the following documents to your application:

- CV in English
- Certificate of enrollment at university
- Latest grades transcript
- High school report

At a glance

Location: **Munich (Germany)**
Job ID: **357992**
Start date: **Sep 01, 2022**
Entry level: **0-1 year**
Type: **Part time**
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **357992**
www.infineon.com/jobs

Contact

Annika Wimmer
Student Attraction Manager



Additionally, the following requisites apply for working students:

- **You must be enrolled and not on academic leave:** Proper students (according to German law) are warmly welcome!
- **You should live close to the site:** More than 150 km distance is not recommended for a working student job due to the travel.

Benefits

- **Munich:** Coaching, mentoring networking possibilities; Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Home office options; Part-time work possible (also during parental leave); Sabbatical; On-site creche and kindergarden with 120 spots, open until 6pm; Holiday child care; On-site social counselling and works doctor; Health promotion programs; On-site gym, jogging paths, beachvolleyball, tennis & soccer court; On-site canteen; Private insurance offers; Wage payment in case of sick leave; Corporate pension benefits; Flexible transition into retirement ; Performance bonus; Reduced price for public transport and very own S-Bahn station; Access for wheelchairs

Why Us

Part of your life. Part of tomorrow.

Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

As central function, **Procurement** is responsible for the whole purchasing volume of Infineon and contributes significantly to achieving our financial goals and to Infineon's growth.

** The term gender in the sense of the General Equal Treatment Act (GETA) or other national legislation refers to the biological assignment to a gender group. At Infineon we are proud to embrace (gender) diversity, including female, male and diverse.*

