



## 1 yr Contract - Procurement Admin at Cheonan

### Job description

Infineon Power Semitech is looking forward to working with 1 yr Contract - Procurement Admin at Cheonan.

- RfQ
- PO issuing and delivery follow up
- Supplier master data management
- Monthly closing support
- EUC check
- Other administrative collaboration with buyers
- Contract Signing and Managing Support

### Profile

- University Graduated
- Intermediate level of English
- Good in using MS-Office
- Able to commute to Cheonan

### Benefits

- **Cheonan:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Medical Coverage; On-site canteen; Wage payment in case of sick leave; Performance bonus

### At a glance

Location: **Cheonan (Korea)**  
Job ID: **357893**  
Start date: **as soon as possible**  
Entry level: **1-3 years**  
Type: **Full time**  
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **357893**  
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Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

