



Indirect Procurement Business Process Owner (f/m /div)*

Job description

Do you have experience in Procurement and want to take the next step in your career? Are you passionate about making things better through innovation? Do you want to be part of a fast-paced and technologically driven company? Then you cannot miss this opportunity to join our Procurement CoE team in Porto – a stimulating career challenge in a vibrant multinational environment is waiting for you!

As an Indirect Procurement BPO, your main tasks will be focused on Governance and ownership for Process Improvement and harmonization, driving business relevant topics and evaluating SAP Ariba upgrades, enhancements as well as new releases. Additionally, you will be responsible for the coordination of Process Auditing for Compliance and Performance along with supporting catalog setups.

In your new role you will:

- **Be responsible for the consistent global end-to-end indirect Procure to Pay (P2P) process implementation and governance**, which supports Procurement targets and Infineon's overall business objectives;
- Lead further **optimization and harmonization projects for P2P process** (across all PROC sites), **procedures and organization** to optimize productivity and meet global compliance requirements;
- **Drive further automation of the P2P interface processes** (e.g. approvals, catalogs, use of contracts, etc.);
- **Review and conduct lessons learned from P2P audits** at regional PROC sites;
- **Drive analytics projects** (e.g. process mining) to foster automation and manage the interface to other processes, PROC functions (e.g. SSC) and other functions (e.g. ACT);
- Support consistent application of **global PROC Reporting and Contract Management process and procedures**;
- Ensure **training via Webinars and e-Learnings** of PROC community;
- Drive and support the use of **Catalogue Buying solutions**.

Profile

As a real team player, you are able to quickly establish successful cooperation within an international environment. It is easy for you to push ideas to their full implementation and application. You like to work conscientiously on making things better, faster, and more efficient. It is easy for you to find solutions in complex environments. Moreover, you recognize opportunities and have a good sense for ideas with added value.

At a glance

Location: **Porto (Maia) (Portugal)**
Job ID: **351378**
Start date: **as soon as possible**
Entry level: **5+ years**
Type: **Full time**
Contract: **Permanent**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **351378**
www.infineon.com/jobs

Contact

Ana Rita Costa
Talent Attraction Manager



You are best equipped for this position if you have:

- A degree in **Economics, Informatics, Engineering**, or equivalent field of studies – an MBA would be a plus;
- At least **5 years of experience** within **P2P Procurement** processes and/or **Procurement process design**;
- **Advanced IT-know-how** (e.g. **SAP Ariba**) and **experience in Analytics**;
- Project Management abilities and change management experience would be preferred;
- **Availability to travel** when required;
- **Fluency in English** (mandatory). German is a plus.

Benefits

- **Porto (Maia):** Coaching, mentoring networking possibilities; Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Home office options; Part-time work possible (also during parental leave); Sabbatical; Medical coverage; Health promotion programs; Private insurance offers; Access for wheelchairs

Why Us

Part of your life. Part of tomorrow.

Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

– Feel welcome at Infineon Shared Service Center in Porto! –

Our multifunctional business model is focused on high-quality services through operational excellence with engaged people. We are recognized globally at Infineon as a valuable business partner.

These are the main business services on our site: Finance, Purchasing, Human Resources, Robotic Process Automation, IT, Audit, Legal, Compliance, Business Continuity among other areas that consolidate us as a high-quality partner.

You will find a very open and approachable working culture in Infineon Porto. Our office space has also been designed to promote our people's engagement and well-being at work.

** The term gender in the sense of the General Equal Treatment Act (GETA) or other national legislation refers to the biological assignment to a gender group. At Infineon we are proud to embrace (gender) diversity, including female, male and diverse.*

