



## Order Management Specialist (with European Language) (f/m/div)\*

### Job description

Did you know you are interacting with Infineon Technologies' products already? Our products are in your phone, your car, your computer and we help to make the world easier, safer and greener!

Located in **Infineon's Dublin Office**, the successful candidate will be part of the **largest customer facing supply chain management team in Europe**. The role entails being responsible for the demand fulfillment and logistics management for a specifically assigned customer portfolio, working as an integral part of the demand creation team, within the corporate supply chain organization.

The successful candidate will gain experience working in a demanding international supply chain department.

#### The area of responsibility includes:

- Providing administrative support to the customer facing supply chain function;
- Ensuring timely processing of orders and forecasts in SAP;
- Initiating of all shipments, standard and non-standard on-time;
- Resolving issues and managing workflows concerning electronic messages from customers;
- Highlighting any issues in order confirmations to the responsible CLM in order to ensure customer satisfaction;
- Maintaining customer product data such as material determination, substitutes and exclusion list;
- Supporting the team in achievement of our corporate KPI's;
- Collaborating closely with the Competence Centre team members in our CRM System ensuring all important SLA's are met;
- Embracing process and systems changes through supported self-learning;
- Performing team tasks as agreed to support the business situation.

#### Rewards & Benefits

- Hybrid working: 2 days remote working, 3 days in our office
- Competitive Salary
- Annual Bonus
- Pension Scheme
- Training & Development

### At a glance

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Location:

Job ID: **351257**

Start date: **as soon as possible**

Entry level: **0-1 year**

Type: **Full time**

Contract: **Permanent**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **351257**  
[www.infineon.com/jobs](http://www.infineon.com/jobs)

### Contact

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**Francisca Dias**

Talent Attraction Manager



- Educational Support: we have links to universities and training programs around Ireland
- Monthly Commuter Ticket or Annual Allowance
- Company Sick Leave scheme
- Medical & Dental Insurance or Annual Allowance
- Sports & Social Club supporting charity fundraising events and extra-curricular activities.

## Profile

You are best equipped for this task if you have:

- Third level qualification in a **business or related discipline; Supply Chain /Operations** emphasis preferred or proven success & experience in **Supply Chain Management** environment;
- Fluency in **English** and **another European Language**;
- Experience using **MS Office suite**;
- Knowledge of **SAP ERP** applications and **CRM system** an advantage;
- Excellent communication skills, both written and verbal;
- Excellent organizational and time management skills;
- Ability to work effectively in a team environment and to work with employees at all levels;
- Ability to **multitask & work under pressure**;
- Has a **Zero Defect** and **Customer Service (internal) mindset**;
- Strong problem solving ability and solution driven approach;
- Works proactively with a **sense of urgency** and **attention to detail** at all times.

## Why Us

**Part of your life. Part of tomorrow.**

Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

### About the Company

Microelectronics from Infineon are the key to a better future. Infineon Technologies AG is a world leader in semiconductor solutions that make life easier, safer and greener. These tiny, barely visible electronic components have become an integral part of our daily lives. Climate change and a reduction in carbon emissions are in focus across the globe. Autonomous driving and e-mobility are just 2 areas where Infineon is driving this change. Our products help to feed green energy into power grids, tame power-hungry computers, safeguard the data flying through cyberspace and make our cars more energy-efficient.

### Our Work Environment

- Infineon Ireland is located in the heart of Dublin's city center in a new spacious office centered on teamwork and collaboration with meeting rooms, outside space and a well-being room. Close to all public transport as well as plenty of bike parking facilities, we put into practice making life greener!
- Working as part of a fast-paced team of more than 18 different nationalities, the successful candidate will represent Infineon Technologies directly and on a daily basis to our valued customer portfolio across the globe.



- The focus for our Customer Supply Chain Management team is providing premium customer services to both internal and external partners and requires a high level of teamwork.
- Our Customer Supply Chain Management team regularly has the opportunity to travel to customer and Infineon sites.
- This is an excellent career opportunity for candidates who would like to progress their career in a dynamic Logistics & Customer Supply Chain Management environment, with opportunities for career progression in our global network.

*\* The term gender in the sense of the General Equal Treatment Act (GETA) or other national legislation refers to the biological assignment to a gender group. At Infineon we are proud to embrace (gender) diversity, including female, male and diverse.*

