



Industrial Trainee - Business Administration

Job description

Responsible and accountable in performing administrative tasks.

In your new role you will:

- Be expose to event management by assisting in planning and co-ordination of departmental events.
- Perform administrative tasks.
- To handle enquiries and other ad-hoc duties.

Profile

You are best equipped for this task if you:

- Pursuing at least a Bachelor's Degree in Business Administration or equivalent with good academic result.
- Willing to work in manufacturing / production line environment.
- Good hands-on skills, excellent analytical and problem solving capabilities.
- Able to work collaboratively with others.
- Good personality, positive mindset and independent.
- Fluent English skills (written and spoken).
- Duration of internship period minimum 8 weeks.

Why Us

Part of your life. Part of tomorrow.

Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

Infineon Technologies (Malaysia) Sdn Bhd, with its 8.000 employees, is the largest manufacturing site of Infineon. The company has established itself as a leading manufacturing site for Power Semiconductors, Logic Semiconductors, Discrete and Sensor Products. We are committed to increasing productivity, on-time delivery and providing customized solutions while maintaining the highest level of product quality. The success of Infineon Melaka is evidenced by eleven National Awards received from the Prime Minister's Office as well as 15 corporate awards.

At a glance

Location:

Job ID: **348248**

Start date: **Jul 25, 2022**

Entry level: **0-1 year**

Type: **Part time**

Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **348248**

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