



Intern Communications

Job description

The roles will take the responsibility of providing general support for communication activities both internally & externally, including:

1. Maintain and manage local digital communication platforms, including site WeChat & info screen systems.
2. Support content development in both Chinese & English for local mass email communication, eMag etc.
3. Support on local site branding activities, e.g. poster design & production.
4. Assist the execution of local HAPPY program activities.
5. Provide support to the team on the organization local employee activities.
6. Other tasks assigned by the manager.

- 1.
- 2.
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- 6.

Profile

1. office
2. 4-55
- 3.

Benefits

- **Wuxi, :** Coaching, mentoring networking possibilities; Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Medical coverage; On-site social counselling and works doctor, in Wuxi only.; Provision of health tips, health knowledge sharing, annual medical check; On-site canteen, in Wuxi only.; Wage payment in case of sick leave; Corporate pension benefits in some sites.; Performance bonus; Reduced price for public transport

Why Us

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At a glance

Location: **Wuxi, (China)**
Job ID: **346443**
Start date: **as soon as possible**
Entry level: **0-1 year**
Type: **Part time**
Contract: **Temporary**

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