



Staff Specialist, Project Office

Job description

As a Staff Specialist, Project Office, you will have the opportunity to generate reports using advanced tools for data analysis.

In your new role you will:

- Actively provide the **data analysis, project tracking & supports** based on the goals and objectives of the global package development organization.
- **Coordinate and compile monthly management reporting including Key Performance Indicators (KPIs), Failure Analysis & Reliability (FAR).**
- Administration of IT tool/application (Klusa, NPI, PLM).
- Involvement of innovation investment, bilateral planning and pipeline activity (coordination/moderation)
- Support **Government-related reports** (e.g. EDB reporting) activity including **data analysis.**
- Support **Digitalization initiatives/task/activity within Backend Development department.**
- Actively search for improvement/collaboration opportunities through good practice implementation from other departments or locations for improvement /enhancement of package development report/management indicators.
- Actively **support and participate in global Backend R&D project office activities e. g. forum, workshop preparation.**

Profile

You are best equipped for this task if you have:

- Masters/Bachelor's Degree in **business studies, IT or applied computer science.**
- Minimum **5 years of working experience in manufacturing industry or IT industry.**
- Functional/technical work experience with **Project Management Office (PMO).**
- Experience in **data analysis, report generation using Microsoft Office Suite /Tableau/Business Object (BO),**
- Basic programming knowledge would be advantageous

Why Us

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At a glance

Location:

Job ID: **346179**

Start date: **Jul 01, 2022**

Entry level: **5+ years**

Type: **Full time**

Contract: **Permanent**

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Job ID: **346179**

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