



Internship - HR Talent Attraction

Job description

Join us for a fulfilling HR internship at Infineon! You will be part of the Talent Network team that covers key topics underlying Talent/ Student Attraction and University Relations, gaining exposure from regional and local perspectives.

In your new role you will:

- **Be an Infineon brand ambassador** to attract both internal and external Talents via Social Media, Campaigns and Communications
- **Develop skills in Project Management** through working with various stakeholders to co-ordinate events (virtual/physical)
- **Support the end-to-end recruitment, sourcing and offering of contract positions**
- **Perform active sourcing via LinkedIn** to tap on passive talents in the market for “hard-to-fill” or “niche” roles
- **Draft and execute internal communications**
- **Run Aging and LinkedIn reports monthly**
- **Data tracking for Early Talent program**
- **Create HR Decks** for Business Presentation

Learning outcomes:

- **Comprehend the role of Talent Network** established in a Global Hi-Tech MNC environment
- **Learn to be Recruitment Researcher** to attract both internal and external Talents
- **Develop skills in Project Management** working with various stakeholders to coordinate events
- **Enhance Interpersonal and Communication skills**, working with diversity across countries and cross-cultural teams

Profile

You are best equipped for this task if you have:

- On track to obtaining **Degree in Business/Economics/Arts & Social Sciences /Humanities or equivalent**
- **Strong interest in Recruiting / HR**
- Curious, Resourceful, **Organized** and Meticulous
- Open mind-set, **willing to learn** and can-do attitude

At a glance

Location: **(Singapore)**
Job ID: **321060**
Start date: **immediately**
Entry level: **0-1 year**
Type: **Full time**
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

Job ID: **321060**
www.infineon.com/jobs



- Proficient in Microsoft Word/Excel/PowerPoint
- Good communication skills

