



Senior Director Operational Procurement Processes (f/m/div)*

Job description

The Senior Director Operational Procurement Processes will report to the Head of Procurement Center of Excellence and will globally work with all Procurement central & local managers as well as interdepartmentally with key stakeholders like Finance and IT. This new role brings together the critical strategic and operational Procure-to-Pay and Shared Service Center activities under one leader with the intention of further increasing the strategic and operational effectiveness, efficiency and speed. Take the chance and shape the future! This position of a Senior Director Operational Procurement Processes is a position of trust at Infineon Technologies AG. For this reason, Infineon is required under the German Corporate Control and Transparency Act (KonTraG) to identify and minimize potential human risks to avert damage to the company. To meet this legal obligation, Infineon conducts a check on the correctness of information provided by individuals in their employment application, including employment history and documents submitted, possibly with the assistance of a third party. A further security check is also carried out that includes a credit check, company investments, and potential involvement in criminal acts. The data and findings acquired for and during these checks will be used and stored exclusively to confirm your details. In the event of non-recruitment, the data collected will be deleted six months after receipt of the rejection notice. The position can be filled in either Munich, Porto or Melaka.

Your new responsibilities include:

- **Lead the global Operational Procurement Shared Service Center**, be responsible for the organization (~90 employees) and performance of all operational Procurement activities performed by several centers in Porto, Wuxi, Malacca, Penang (ordering services, master data governance, price and contract maintenance, performance reporting etc.)
- **Build, lead, foster, motivate, facilitate and engage** teams and team leads
- **Global governance and responsibility of the process design and improvements** for indirect & direct Procurement process landscape with focus on the Procure-to-Pay process and related process steps, incl. KPI achievements
- Interface management to **internal and external stakeholders**
- **Optimize projects for processes, procedures and organization** to capture rationalization potentials, optimize productivity and meet compliance requirements
- **Global audit assurance** including preparation, definition and follow-up on measures

Profile

You are eager to lead, build up and foster teams and motivate your team and others to achieve top results and performances. Furthermore, you are highly structured, enjoy developing concepts with global impact and want to bring them to life. In addition to that, you weigh up opportunities and risks carefully and make decisions. Lastly, you

At a glance

Location: **Porto (Maia)**
Job ID: **309244_2**
Start date: **Feb 01, 2021**
Entry level: **6+ years**
Type: **Full time**
Contract: **Permanent**

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Contact

Margarida Carneiro
Talent Attraction Manager



treat your team and others with fairness and respect as well as be a model for what you expect from them.

You are best equipped for this task if you have:

- A degree in **Economics, Business Administration, Information Systems** or similar, MBA is a plus
- At least **10+ years of increasingly responsible work experience in a combination of operational procurement, process design and shared services**, thereof minimum 3 years of experience within an international context or organization, M&A integration experience is a plus
- **Profound management experience including leading diverse, international and complex organizations** and establishing a high performing culture
- **Demonstrated ability to build high performing, nimble and agile organizations** through effective processes, shared support services and IT systems for global operations in developing nations
- Solid experience to **develop strategic plans in support of organizational goals and initiatives**
- **History of setting and meeting ambitious targets** and taking calculated risks aimed at delivering added value
- **A solution-oriented mindset, systems thinker** as well as experience in reporting results to **Top Management**
- **Fluent English language skills , German is a plus**

