

Driving decarbonization and digitalization. Together.



1-yr Contractor (Dispatch): Sales Operations Specialist

Job description

Infineon Korea is looking forward to working with a scrupulous colleague in the contractor position of Sales Operations. This position belongs to the dispatch (outsourcing) company, while working at Infineon Seoul office.

In your new role you will:

- Production of quotes using pricing tools, either alone or with support of Account Manager(AM) or Product Marketer(PM). Support AM/FSE(Field Sales Engineer) with follow-up discussions and creation of final quote
- VPA(Volume Purchase Agreement) - prepare for discussion with customers, upload into system, do tracking
- Process requests for samples, answer questions on availability, price, etc, track the delivery
- Check export control status upon new customer applications; regular status update
- Follow up overdues and credit limit, resolution of invoice queries, create invoices or credit notes where required, and support payment allocation
- Follow up customer specific documents by communicating related internal departments
- Proactively improve processes and working routines, resolve customer complaints
- Distribution of price lists & other literature, marcom support, contract uploads and changes, PCN, NPI & LTB handling
- Customer account creation and maintenance, CMD updates, POS check

Profile

You are best equipped for this task if you have:

- More than 3 years of work experience (not mandatory but a plus)
- Fluent in written / spoken English
- Team-oriented and highly motivated to bring things forward
- Is good at communicating with customers and likes to work in office
- Responsible, accountable and professional in carrying out tasks under pressure

At a glance

Location: **Seoul (Korea)**
Job ID: **102421**
Start date: **Jun 03, 2024**
Entry level: **5+ years**
Type: **Full time**
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search. Alternatively, you can also scan the QR code with your smartphone:

Job ID: **102421**
www.infineon.com/jobs



Benefits

- **Seoul:** Wide range of training offers & planning of career development; International assignments; Different career paths: Project Management, Technical Ladder, Management & Individual Contributor; Flexible working conditions; Home office options; Part-time work possible (also during parental leave); Medical Coverage; Health promotion programs; On-site canteen; Wage payment in case of sick leave; Corporate pension benefits; Performance bonus

Why Us

Driving decarbonization and digitalization. Together.

Infineon designs, develops, manufactures, and markets a broad range of semiconductors and semiconductor-based solutions, focusing on key markets in the automotive, industrial, and consumer sectors. Its products range from standard components to special components for digital, analog, and mixed-signal applications to customer-specific solutions together with the appropriate software.

We are on a journey to create the best Infineon for everyone.

This means we embrace diversity and inclusion and welcome everyone for who they are. At Infineon, we offer a working environment characterized by trust, openness, respect and tolerance and are committed to give all applicants and employees equal opportunities. We base our recruiting decisions on the applicant´s experience and skills.

Please let your recruiter know if they need to pay special attention to something in order to enable your participation in the interview process.

[Click here](#) for more information about Diversity & Inclusion at Infineon.

