



Intern HR TN

Job description

Support on job posting and promotion for the open positions
Support on interview arrangement (including interview time coordination, interview room reservation, interview material preparation, candidate reception, etc.)
Support on interview list consolidation and updating related report on time
Support on the arrangement of Talent Network related activities.

Profile

1. University student who can work at least 3-4 days a week
2. Good learning capability and communication skills
3. Good command of English skills in listening, written and oral
4. Strong computer skills including MS Word, Excel and PowerPoint
5. Passionate, proactive and good team spirit

Benefits

- **Wuxi**, : Möglichkeit für Coaching, Mentoring & Netzwerken; Trainingsangebot & strukturierte Entwicklungsplanung; Möglichkeit zur internationalen Entsendung; Verschiedene Karrierepfade: Project Management, Technical Ladder, Management & Individual Contributor; Flexible Arbeitszeit: Vertrauensgleitzeit; Medical coverage; Sozialberatung & Betriebsarzt; Gesundheits- & Vorsorgeprogramme; Kantine; Lohnfortzahlung im Krankheitsfall; Arbeitgeberfinanzierte betriebliche Altersvorsorge; Erfolgsbonus; Vergünstigtes Jobticket

Why Us

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Infineon is a world leader in semiconductor solutions that make life easier, safer, and greener. Our solutions for efficient energy management, smart mobility, and secure, seamless communications link the real and the digital world.

At a glance

Location: **Wuxi, (China)**
Job ID: **350924**
Start date: **as soon as possible**
Entry level: **0-1 year**
Type: **Part time**
Contract: **Temporary**

Apply to this position online by following the URL and entering the Job ID in our job search:

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Contact

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